

## Underwood Fund Raising Request Form

This form needs to be completed for all fund raising activities. Keep in mind that the activity needs to be approved by the coach/advisor and finally an administrator prior to the start of the activity. Upon approval, make a copy of this form and turn it in to the office.

Coach/Advisor Name: \_\_\_\_\_ Date: \_\_\_\_\_

Organization: \_\_\_\_\_

Description of fundraiser: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Timelines (starting and ending):  
\_\_\_\_\_

Vendor's Name: \_\_\_\_\_

List of Participating Students or Adults:

Name	Name
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Advisor's Signature: \_\_\_\_\_

Student's Signature: \_\_\_\_\_

Administrator's Signature: \_\_\_\_\_